**Data Collection for CBDS**

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| --- | --- | --- | --- | --- |
| **Name** | **Date** | **Activity** | **Staff** | **Staff to individual ratio** |
| Genni Sasnett | 5/30/18 | Volunteering – Red Cross | Cindy Thomas | 1:3 |
| **Environmental Reaction** – briefly describe environment (noisy, quiet, few people, many people, bright lights, dim lights, high traffic, low traffic, etc.) | | | | |
| **Activity Volunteering Red Cross**  **Preferred overall? Yes**  No | | **Comment:** | | |
| **Task 1 – Assembling informational packets** | | | | |
| **Skill successfully demonstrated** (list) | | **Preferred task?** Enter below: Yes/ No/unsure | **Comment:** | |
| a. Gathered materials independently | | yes |  | |
| b. Laid materials out correctly for assembling | | yes |  | |
| c. Selected items in correct order for packet | | yes |  | |
|  | |  |  | |
| **Skill emerging** (list) | |  |  | |
| a. loading information packet stand | | Unsure | Difficulty placing packets in correct slots. Trying to learn, training targeted to these skills. Could be distracted by increased traffic in lobby. | |
| b. remembering how often to check stand | |  |  | |
|  | |  |  | |
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| **Support Required** (list) | | Training provided | Comment | |
| a. Properly interacting w/ co-workers | | Reminded Genni to stay on task and to refrain from talking too much w/ others except for break times | Co-workers buy-in to chatting when she wants to. Will discuss privately with co-workers to enlist their help. | |
| b. Returning promptly from break | | Reminded her it was time to get back to work – pointed out all other workers were back | An accommodation like a simple watch with alarms may be most effective in helping Genni with this issue. | |
|  | |  |  | |
| **Task 2 – Assembling informational packets** | | | | |
| **Skill successfully demonstrated** (list) | | **Preferred task?** Enter below: Yes/ No/unsure | **Comment:** | |
| a. Gathered materials independently | | yes |  | |
| b. Laid materials out correctly for assembling | | yes |  | |
| c. Selected items in correct order for packet | | yes |  | |
|  | |  |  | |
| **Skill emerging** (list) | |  |  | |
| a. loading information packet stand | | Unsure | Genni has difficulty placing packets in correct slots. She is trying to learn, and training is targeted to these skills. Could be distracted by increased traffic in lobby. | |
| b. remembering how often to check stand | |  |  | |
|  | |  |  | |
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| **Support Required** (list) | | Training provided | Comment | |
| a. Properly interacting w/ co-workers | | Reminded Genni to stay on task and to refrain from talking too much w/ others except for break times | Co-workers like her and buy-in to chatting when she wants to. Will discuss privately with co-workers to enlist their help. | |
| b. Returning promptly from break | | Reminded her it was time to get back to work – pointed out all other workers were back | An accommodation like a simple watch with alarms may be most effective in helping Genni with this issue. | |
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